

## DOCUMENTS TO BE REQUIRED IN FIRST AND TRANSFER APPOINTMENTS

### 1. SHORT TERM RESIDENCE PERMIT COMMON DOCUMENTS

- **Residence Permit Application Form** (must be signed by the foreigner and/or his/her legal representative)
- **Passport or original and photocopy of passport substitute document** (pages containing identity information and the page containing photo and processed pages)
- **Four (4) pcs photos** (must have been taken within the last 6 months, against a white background and biometric. Do not upload family, selfie, unrecognizable, non up-to-date or black and white photos into the system, otherwise residence permit document shall not be issued!)
- **Declaration which states that financial capacity is to be provided sufficiently and regularly throughout the stay** (Is declared in the Application Form. Directorate may request supporting documents.)
- **Valid health insurance** (Insurance period must cover the intended residence permit duration. One of the following document is considered as sufficient):
  - **E-signed/signed and stamped/sealed document to be obtained from provincial social security units which states that the foreigner is benefiting from the health services in Turkey within the scope of bilateral social security agreements**
  - **E-signed/signed and stamped/sealed provision document received from Social Security Institution** (Provision documents to be received from Social Security Institution must be in such a manner that they must be both supportive and cover family members in family residence permits.)
  - **E-signed/signed and stamped/sealed document of the application made to the Social Security Institution to become a general health insurance holder**
  - **Private health insurance** (The policy must have the expression of "This policy covers the minimum coverage stipulated in the circular no 9, dated 06/06/2014, on private health insurance required to be taken out for residence permit applications.". Please present signed and stamped/sealed original of your insurance policy during application! For extension applications, attach only approved (sealed, signed) copy of your policy into your application file.)

### 2. SHORT TERM RESIDENCE PERMIT COMMON EXPLANATIONS

If you are staying in a rental house with a rental agreement, attach a notary public approved copy of your rental agreement to the application documents.

If you are staying at the places like hotel, motel, attach the documents showing your stay in these places to the application documents.

If you are staying in dormitory, you must attach e-signed/signed and stamped/sealed document which shows that you are staying in dormitory to your application.

If the foreigner is going to stay in a 3rd person's residence (other than relatives), notary public undertaking of the host (and notary public undertaking of the spouse if the host is married) is required. Lodging for employing purposes, house care services are considered as unpermitted working, and administrative pecuniary penalties are applied both to foreigner and employer and deportation processes are initiated for the foreigner with all travel and other expenses payable by the employer.

If mother and father cannot be determined from passports or passport substitute documents or national identity cards, a birth certificate is requested for children. Approved parental consent declaration is requested in case of absence of either mother or father (in case of death other spouse must present death certificate). Approved guardianship document for the child is required in case of divorce. If these documents have obtained from Turkish Authorities they must be e-signed/signed and stamped/sealed; if obtained from foreign countries, they must apostilled and have notary public certified translations. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said documents must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor).

If the foreigner is under eighteen years old; an undertaking to be granted by real and legal persons in Turkey is required provided that such undertaking is specified in the letter of parental consent to be given by his/her mother and father been in abroad or by legal representative.

**Marriage certificate or approved photocopy of the document (pages containing information, first 3 pages in general) which evidences marriage is required.** If obtained from Turkish authorities (can be obtained also from Provincial/District Registry Offices) they must be e-signed/signed and stamped/sealed, If obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor).

For transfer applications, original of previous residence permit is presented and its photocopy is attached to application documents.

### **3. SHORT TERM RESIDENCE PERMIT DOCUMENTS ACCORDING TO REASONS OF STAY**

#### **Reason of Stay**

#### **3.1. Foreigners who will come to Turkey for scientific research**

- Appropriate visa taken from the foreign representative offices of the Republic of Turkey (for the ones who will carry out excavation work and surface research)
- Official e-signed/signed and stamped/sealed document which shows the duration and place of the research

#### **3.2. Foreigners who owned real estate in Turkey**

- Official, e-signed/signed and stamped/sealed document which shows that the house belongs to the foreigner (title deed)

#### **3.3. Foreigners who will establish commercial engagement or business**

- Invitation letter or similar documents to be obtained from the persons or companies to be contacted [Supporting information and documentation may be requested by investigating persons and companies when necessary (such as notary public approved certificate of activity, notary public approved tax certificate, notary public approved trade registry gazette, notary public approved certificate of signature)]

#### **3.4. Foreigners who will attend to in-service training programs**

- Document which shows the duration and place of training to be obtained from the state institutions and organizations where in-service training will be delivered (e-signed/signed and stamped/sealed document on letterhead paper)

### **3.5. Foreigners who will receive training within the frame of internship purposed exchange programs (Non-education programs)**

- Education/internship document to be obtained from institutions or organizations where education/internship will be received(e-signed/signed and stamped/sealed document)

### **3.6. Foreigners who will stay in Turkey for touristic purposes**

- Information or document about the travel plan and accommodation place if requested by the directorate

### **3.7. Foreigners transferred from family residence permit to short-term residence permit**

- Submission of the original of previous residence permit (photocopy is attached to application documents)**
- The information and documents which require to transfer a short-term residence permit:**
  - **Court decision for divorce** ((Court decision if divorced from a Turkish citizen at the end of 3 years or more; court decision which reveals of suffering due to family violence without requiring for 3 years marriage condition)
  - **Death certificate of sponsor** (If obtained from Turkish authorities they must be e-signed/signed and stamped/sealed; If obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor).

### **3.8. Foreigners who will come to Turkey for treatment**

- Document to be obtained from public or private hospitals where the foreigner is to be treated which shows that the foreigner is admitted to hospital and treatment is started (Must show the duration of treatment and must have been signed by head physician and a physician and sealed/stamped)

### **3.9. Invitations by administrative authorities**

- E-signed/signed, stamped/sealed document to be obtained from administrative authorities which states that the concerned person must stay in Turkey (The duration of stay not exceeding the durations set forth in the Act No 6458 must also be stated)

### **3.10. Invitations by judicial authorities**

- E-signed/signed and stamped/sealed document to be obtained from judicial authorities which states that the concerned person must stay in Turkey (The duration of stay not exceeding the durations set forth in the Act No 6458 must also be stated)

### **3.11. Decisions of judicial authorities**

- E-signed/signed and stamped/sealed document to be obtained from judicial authorities which states that the concerned person must stay in Turkey (The duration of stay not exceeding the durations set forth in the Act No 6458 must also be stated)

### **3.12. The foreigners who apply within 6 months following completion of higher education**

- Original and photocopy of diploma or temporary graduation certificate

### **3.13. Education within the frame of agreements**

- Education/internship document to be obtained from institutions or organizations where education/internship will be received(e-signed/signed and stamped/sealed document)

### **3.14. Foreigners who will attend in Turkish Courses**

- Document to be obtained from the institution or organization authorized to provide language course in Turkish that said course is being received (e-signed/signed and stamped/sealed document)

### **3.15. Foreigners who will attend to education, research, internship or courses of public organizations**

- Document which shows the duration and place of the program to be obtained from the state institutions and organizations where education, research, internship or course will be provided (e-signed/signed and stamped/sealed)

### **3.16. Decisions of administrative authorities**

- E-signed/signed and stamped/sealed document to be obtained from administrative authorities which states that the concerned person must stay in Turkey (The duration of stay not exceeding the durations set forth in the Act No 6458 must also be stated)

## **4. STUDENT RESIDENCE PERMIT COMMON DOCUMENTS**

- Residence Permit Application Form** (must be signed by the foreigner and/or his/her legal representative)
- Passport or original and photocopy of passport substitute document** (pages containing identity information and the page containing photo and processed pages)

- **Four (4) pcs photos** (must have been taken within the last 6 months, against a white background and biometric. Do not upload family, selfie, unrecognizable, non up-to-date or black and white photos into the system, otherwise residence permit document shall not be issued!)
- **Declaration which states that financial capacity is to be provided sufficiently and regularly throughout the stay** (Is declared in the Application Form. Directorate may request supporting documents.)
- **Valid health insurance** (Insurance period must cover the intended residence permit duration. One of the following document is considered as sufficient):
  - **E-signed/signed and stamped/sealed document to be obtained from provincial social security units which states that the foreigner is benefiting from the health services in Turkey within the scope of bilateral social security agreements**
  - **E-signed/signed and stamped/sealed provision document received from Social Security Institution** (Provision documents to be received from Social Security Institution must be in such a manner that they must be both supportive and cover family members.)
  - **E-signed or signed, stamped document of the application made to the Social Security Institution to become a general health insurance holder**
  - **Private health insurance** (The policy must have the expression of "This policy covers the minimum coverage stipulated in the circular no 9, dated 06/06/2014, on private health insurance required to be taken out for residence permit applications.". Please present signed and stamped/sealed original of your insurance policy during application! For extension applications, attach only approved (sealed, signed) copy of your policy into your application file.)
- **Student certificate which shows that you are entitled actively to benefit from the rights of being a student** (e-signed/signed and stamped/sealed document)

## 5. STUDENT RESIDENCE PERMIT COMMON EXPLANATIONS

Valid health insurance is not required from the students if they request since they are covered by the general health insurance within three months from the date of admission, however they are required to inform to directorate within three months after taking out a general health insurance.

Studentship documents will be obtained from institution where education is received and e-signed/signed and stamped/sealed.

If you cannot graduate within the regular education period, a residence permit of maximum 1 year at a time can issued for each year for which you submit a student certificate which shows that you are repeated and entitled actively to benefit from the rights of being a student.

The students who will enroll in elementary, secondary and high school are required to enter into Turkey with a visa appropriate for the purpose of education in order to be able to apply for a student residence permit.

You can not apply for student residence permit if you are only enrolled in Turkish learning program but not enrolled in associate degree/bachelor's degree/master degree/doctor's degree program in any university . You must apply for short-term residence permit.

You can not apply for student residence permit if you are enrolled in open education program. You must apply for any other type of residence permit for which you are entitled to apply.

You can not apply for student residence permit if you come to the universities as special student, guest student and within the frame of a research program. You must apply for any other type of residence permit for which you are entitled to apply.

During your residence permit duration; (1) if you continue your education in a different faculty/department of same university or (2) if you transfer to a different university within the same city, inform provincial directorate of migration management at least within 20 business days for updating your data **provided that your studentship status continues without interruption** during such actions.

If university, faculty or department transfers are made between cities, you must apply for residence permit within 10 days to provincial directorate of migration management in the city your where your new university is located. All of your transactions are concluded by provincial directorate of migration management in the city where new university is located.

If you are staying in a rental house with a rental agreement, you must attach a notary public approved copy of your rental agreement to the application documents.

If you are staying in dormitory, you must attach e-signed/signed and stamped/sealed document which shows that you are staying in dormitory to your application.

If you are staying at the places like hotel, motel you must attach the documents showing your stay in these places to the application documents.

If the foreigner is going to stay in a 3rd person's residence (other than relatives), notary public undertaking of the host (and notary public undertaking of the spouse if the host is married) is required. Lodging for employing purposes, house care services are considered as unpermitted working, and administrative pecuniary penalties are applied both to foreigner and employer and deportation processes are initiated for the foreigner with all travel and other expenses payable by the employer.

If mother and father cannot be determined from passports or passport substitute documents or national identity cards, a birth certificate is requested for children. Approved parental consent declaration is requested in case of absence of either mother or father (in case of death other spouse must present death certificate). Approved guardianship document for the child is required in case of divorce. If these documents have obtained from Turkish Authorities they must be e-signed/signed and stamped/sealed; if obtained from foreign countries, they must apostilled and have notary public certified translations. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said documents must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor).

If the foreigner is under eighteen years old; an undertaking to be granted by real and legal persons in Turkey is required provided that such undertaking is specified in the letter of parental consent to be given by his/her mother and father been in abroad or by legal representative.

**Marriage certificate or approved photocopy of the document (pages containing information, first 3 pages in general) which evidences marriage is required.** If obtained from Turkish authorities (can be obtained also from Provincial/District Registry Offices) they must be e-signed/signed and stamped/sealed, If obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor).

For transfer applications, original of previous residence permit is presented and its photocopy is attached to application documents.

#### Reason of Stay

##### **5.1. Elementary school (1 year)**

- Visa appropriate for the purpose of stay taken from the foreign representative offices of the Republic of Turkey (only for elementary and secondary education)

##### **5.2. Secondary school (1 year)**

- Visa appropriate for the purpose of stay taken from the foreign representative offices of the Republic of Turkey (only for elementary and secondary education)

##### **5.3. High school (1 year)**

- Visa appropriate for the purpose of stay taken from the foreign representative offices of the Republic of Turkey (only for elementary and secondary education)

##### **5.4. Military High Schools (1 year)**

- Visa appropriate for the purpose of stay taken from the foreign representative offices of the Republic of Turkey (only for elementary and secondary education)

##### **5.5. Foreigners who are studying in the schools not tied to Ministry of Education (1 year) (schools of international organizations, embassies and consulates) (subject to fee)**

- Visa appropriate for the purpose of stay taken from the foreign representative offices of the Republic of Turkey (only for elementary and secondary education)

##### **5.6. Bachelor's Degree (2 years)**

- Common Documents

##### **5.7. Bachelor's Degree (4 years)**

- Common Documents

##### **5.8. Dentistry / Pharmacy / Veterinary Faculties (5 years)**

- Common Documents

##### **5.9. Bachelor's Degree – Faculty of Medicine (6 years)**

- Common Documents

##### **5.10. Military academies (4 years)**

- Visa appropriate for the purpose of stay taken from the foreign representative offices of the Republic of Turkey (only for elementary and secondary education)

**5.11. Bachelor's Degree (2 years)**

- Common Documents

**5.12. Doctor's Degree (3 years)**

- Common Documents

**5.13. Foreigners who receive Specialty Training in Medicine (3 years)**

- Document which shows that specialty training in medicine is being received

**5.14. Foreigners who receive Specialty Training in Dentistry (3 years)**

- Document which shows that specialty training in dentistry is being received

**5.15. Foreigners directed to Turkish course by their university (1 year)**

- Stamped/sealed and e-signed/signed document to be obtained from the institution or organization authorized to provide language course in Turkish that said course is being received (the duration of the course must also be stated)

**5.16. Foreigners who will come to Turkey as students within the frame of Erasmus Program (1 year)**

- E-signed/signed and stamped/sealed document to be obtained from the institution where education is to be received which shows that the foreigner is within the frame of education purposed "exchange program"

**5.17. Foreigners who will come to Turkey as students within the frame of other international student exchange programs (1 year)**

- E-signed/signed and stamped/sealed document to be obtained from the institution where education is to be received which shows that the foreigner is within the frame of education purposed "exchange program"

**6. LONG TERM RESIDENCE PERMIT**

**6.1. Long Term Residence Permit for the Foreigners Having At Least 8 Years Uninterrupted Residence Permit**

- Residence Permit Application Form** (must be signed by the foreigner and/or his/her legal representative)
- Passport or original and photocopy of passport substitute document valid at least for 6 months** (Photocopies of the pages containing identity information and the page containing photo and processed pages are taken. The photocopies of processed pages of all passports used in entering and leaving Turkey during last 8 years must also be submitted.)
- Four (4) pcs photos** (must have been taken within the last 6 months, against a white background and biometric. Do not upload family, selfie, unrecognizable, non up-to-date or black and white photos into the system, otherwise residence permit document shall not be issued!)
- Photocopies of previous residence permit documents** (Submission of originals, if any)



- **Original of e-signed/signed and stamped/sealed document which shows that no social support is received during the last three years** (Can be obtained from Social Help And Solidarity Foundation of Governorates/District Governorates)
- **Approved and e-signed/signed document which states that financial capacity is to be provided sufficiently and regularly throughout the stay**
  - **Criminal records** can be obtained from foreigner's country authorities and Turkish judicial authorities. (Criminal records to be obtained from Turkish authorities are considered as sufficient for the foreigners who submit a document which states that criminal records in foreigner's country can not be issued because foreigner did not enter or leave his/her own country)  
(It would be better for you if you apply for this document at least 3 months before your application against the possibility of long waiting times to obtain this document)
- **Document which shows that the foreigner is registered in Address registration System** (e-signed/signed and stamped/sealed document to be obtained from provincial/district registry offices)
- **Valid health insurance** (Insurance period must cover the intended residence permit duration. One of the following document is considered as sufficient):
  - **E-signed/signed and stamped/sealed document to be obtained from provincial social security units which states that the foreigner is benefiting from the health services in Turkey within the scope of bilateral social security agreements**
  - **E-signed/signed and stamped/sealed provision document received from Social Security Institution** (Provision documents to be received from Social Security Institution must be in such a manner that they must be both supportive and cover family members.)
  - **E-signed/signed and stamped/sealed document of the application made to the Social Security Institution to become a general health insurance holder**
  - **Private health insurance of at least 1 year coverage period** (The policy must have the expression of "This policy covers the minimum coverage stipulated in the circular no 9, dated 06/06/2014, on private health insurance required to be taken out for residence permit applications.". Please present e-signed/signed and stamped/sealed original of your insurance policy during application! For extension applications, attach only approved (sealed, signed) copy of your policy into your application file.)

## 7. LONG TERM RESIDENCE PERMIT EXPLANATIONS

Valid health insurance is not required from the students if they request since they are covered by the general health insurance within three months from the date of admission, however they are required to inform to directorate within three months after taking out a general health insurance.

If you are staying in a rental house with a rental agreement, you must attach a notary public approved copy of your rental agreement to the application documents.

If you are staying at the places like hotel, motel you must attach the documents showing your stay in these places to the application documents.

If the foreigner is going to stay in a 3rd person's residence (other than relatives), notary public undertaking of the host (and notary public undertaking of the spouse if the host is married) is required. Lodging for employing purposes, house care services are considered as unpermitted working, and

administrative pecuniary penalties are applied both to foreigner and employer and deportation processes are initiated for the foreigner with all travel and other expenses payable by the employer.

If mother and father cannot be determined from passports or passport substitute documents or national identity cards, a birth certificate is requested for children. Approved parental consent declaration is requested in case of absence of either mother or father (in case of death other spouse must present death certificate). Approved guardianship document for the child is required in case of divorce. If these documents have obtained from Turkish Authorities they must be e-signed/signed and stamped/sealed; if obtained from foreign countries, they must apostilled and have notary public certified translations. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said documents must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor).

If the foreigner is under eighteen years old; an undertaking to be granted by real and legal persons in Turkey is required provided that such undertaking is specified in the letter of parental consent to be given by his/her mother and father been in abroad or by legal representative.

**Marriage certificate or approved photocopy of the document (pages containing information, first 3 pages in general) which evidences marriage is required.** If obtained from Turkish authorities (can be obtained also from Provincial/District Registry Offices) they must be signed and sealed, if obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor).

For transfer applications, original of previous residence permit is presented and its photocopy is attached to application documents.

## 8. FAMILY RESIDENCE PERMIT COMMON DOCUMENTS

### From foreigner;

- Residence Permit Application Form** (must be signed by the foreigner and/or his/her legal representative)
- Passport or original and photocopy of passport substitute document** (pages containing identity information and the page containing photo and processed pages)
- Four (4) pcs photos** (must have been taken within the last 6 months, against a white background and biometric. Do not upload family, selfie, unrecognizable, non up-to-date or black and white photos into the system, otherwise residence permit document shall not be issued!)

### From sponsor; (be present during application)

- Passport or original and photocopy of passport substitute document** Passport or original and photocopy of passport substitute document (for refugees and persons with secondary protection status, the page of passport or passport substitute documents containing identity information and photo and processed pages)
- Original and photocopy of National ID Card** (If a citizen of Republic of Turkey)

- **Original and photocopy of residence/work permit document, if having blue card, of that card, and ID card of refugee or person with secondary protection status** (If not a citizen of Republic of Turkey)
- **Approved and e-signed/signed document which states that financial capacity is to be provided sufficiently and regularly throughout the stay**
- **Valid health insurance covering all family members** (Insurance period must cover the intended residence permit duration. One of the following document is considered as sufficient):
  - **E-signed/signed and stamped/sealed document to be obtained from provincial social security units which states that the foreigner is benefiting from the health services in Turkey within the scope of bilateral social security agreements**
  - **E-signed/signed and stamped/sealed provision document received from Social Security Institution** (Provision documents to be received from Social Security Institution must be in such a manner that they must be both supportive and cover family members.)
  - **E-signed/signed and stamped/sealed document of the application made to the Social Security Institution to become a general health insurance holder**
  - **Private health insurance** (The policy must have the expression of "This policy covers the minimum coverage stipulated in the circular no 9, dated 06/06/2014, on private health insurance required to be taken out for residence permit applications.". Please present e-signed/signed and stamped/sealed original of your insurance policy during application! For extension applications, attach only approved (sealed, signed) copy of your policy into your application file.)
- **Criminal records** [This document can be obtained from foreigner's country authorities (It would be better for you if you apply for this document at least 3 months before your application against the possibility of long waiting times to obtain this document) or from Turkish judicial authorities if foreigners is staying in our country for last five years. If obtained from Turkish authorities they must be e-signed/signed and stamped/sealed, if obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor)]
- **Document which shows that the foreigner is registered in Address registration System** (e-signed/signed and stamped/sealed document to be obtained from provincial/district registry offices)

## 9. FAMILY RESIDENCE PERMIT COMMON EXPLANATIONS

If you are staying in a rental house with a rental agreement, attach a notary public approved copy of your rental agreement to the application documents.

If you are staying at the places like hotel, motel, attach the documents showing your stay in these places to the application documents.

If you are staying in dormitory, you must attach e-signed/signed and stamped/sealed document which shows that you are staying in dormitory to your application.

If the foreigner is going to stay in a 3rd person's residence (other than relatives), notary public undertaking of the host (and notary public undertaking of the spouse if the host is married) is required.

Lodging for employing purposes, house care services are considered as unpermitted working, and administrative pecuniary penalties are applied both to foreigner and employer and deportation processes are initiated for the foreigner with all travel and other expenses payable by the employer. If mother and father cannot be determined from passports or passport substitute documents or national identity cards, a birth certificate is requested for children. Approved parental consent declaration is requested in case of absence of either mother or father (in case of death other spouse must present death certificate). Approved guardianship document for the child is required in case of divorce. If these documents have obtained from Turkish Authorities they must be e-signed/signed and stamped/sealed; if obtained from foreign countries, they must apostilled and have notary public certified translations. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said documents must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor).

If the foreigner is under eighteen years old; an undertaking to be granted by real and legal persons in Turkey is required provided that such undertaking is specified in the letter of parental consent to be given by his/her mother and father been in abroad or by legal representative.

**Marriage certificate or approved photocopy of the document (pages containing information, first 3 pages in general) which evidences marriage is required.** If obtained from Turkish authorities (can be obtained also from Provincial/District Registry Offices) they must be signed and sealed, if obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor).

For transfer applications, original of previous residence permit is presented and its photocopy is attached to application documents.

## Relationship of the applicant

### 9.1. Spouse of Sponsor

#### From foreigner;

- Marriage certificate or approved photocopy of the document (pages containing information) which evidences marriage** [If obtained from Turkish authorities (can be obtained also from Provincial/District Registry Offices) they must be e-signed/signed and stamped/sealed, If obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor)]

#### From sponsor; (be present during application)

- Common Documents

### 9.2. Minor Child of Sponsor

#### From foreigner;

- Common Documents

**From sponsor; (be present during application)**

- Parental consent declaration in case of absence of either mother or father (in case of death other spouse must present death certificate)** [If obtained from Turkish authorities they must be e-signed/signed and stamped/sealed, If obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor)]
- Guardianship document for the child in case of divorce** [If obtained from Turkish authorities they must be e-signed/signed and stamped/sealed, if obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor)]
- Birth certificate** [If mother and father cannot be determined from passports or passport substitute documents or national identity cards, a birth certificate is requested. If obtained from Turkish authorities they must be e-signed/signed and stamped/sealed, if obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor)]

**9.3. Child of Sponsor Obligated to Look After**

**From foreigner;**

- Common Documents

**From sponsor; (be present during application)**

- Parental consent declaration in case of absence of either mother or father (in case of death other spouse must present death certificate)** [If obtained from Turkish authorities they must be e-signed/signed and stamped/sealed, If obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor)]
- Guardianship document for the child in case of divorce** [If obtained from Turkish authorities they must be e-signed/signed and stamped/sealed, if obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor)]
- Birth certificate** [If mother and father cannot be determined from passports or passport substitute documents or national identity cards, a birth certificate is requested. If obtained from Turkish authorities they must be e-signed/signed and stamped/sealed, if obtained from abroad, they must

be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor)]

#### 9.4. Minor Child of Spouse of Sponsor

##### From foreigner;

- Common Documents

##### From sponsor; (be present during application)

- Parental consent declaration in case of absence of either mother or father (in case of death other spouse must present death certificate** [If obtained from Turkish authorities they must be e-signed/signed and stamped/sealed, If obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor)]
- Guardianship document for the child in case of divorce** [If obtained from Turkish authorities they must be e-signed/signed and stamped/sealed, if obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor)]
- Birth certificate** (If mother and father cannot be determined from passports or passport substitute documents or national identity cards, a birth certificate is requested. If obtained from Turkish authorities they must be e-signed/signed and stamped/sealed, if obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor).
- Marriage certificate or approved photocopy of the document (pages containing information) which evidences marriage** [If obtained from Turkish authorities (can be obtained also from Provincial/District Registry Offices) they must be e-signed/signed and stamped/sealed, If obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor)]

#### 9.5. Child of Spouse of Sponsor Obligated to Look After

##### From foreigner;

- Common Documents

##### From sponsor; (be present during application)

- **Parental consent declaration in case of absence of either mother or father (in case of death other spouse must present death certificate** (If obtained from Turkish authorities they must be e-signed/signed and stamped/sealed, If obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor).
- **Guardianship document for the child in case of divorce** (If obtained from Turkish authorities they must be e-signed/signed and stamped/sealed, If obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor).
- **Birth certificate** (If mother and father cannot be determined from passports or passport substitute documents or national identity cards, a birth certificate is requested. If obtained from Turkish authorities they must be e-signed/signed and stamped/sealed, if obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor).
- **Marriage certificate or approved photocopy of the document (pages containing information which evidences marriage** [If obtained from Turkish authorities (can be obtained also from Provincial/District Registry Offices) they must be e-signed/signed and stamped/sealed, If obtained from abroad, they must be Apostilled and have notary public approved Turkish translation. If the applicant is a citizen of a state that is not a signatory to Apostille Convention, said document must be approved by the relevant state's authorities (consulate approval and by Ministry of Foreign Affairs or Competent Turkish Authorities authorized therefor)]